

August 21, 1929.
Circular Letter No. 12

Subject: OPENING OF SCHOOLS.

To Supervisors of Schools and
High School Principals.

The School Day.- The official daily program will consist of 160 minutes for the first grade, 315 minutes for grades 2 to 6, inclusive, and 350 minutes from grade programs will be found in the Condensed Outline of the Course of Study.

Enrollment.- In the first grade of the urban schools, the double enrollment plan will be uniformly organized in all school districts. An enrollment of 35 pupils for the A.M. session and 35 pupils for the P.M. session should be secured. Every possible effort should be made to maintain an average of 70 pupils for each of the schools on double enrollment throughout the year.

Full enrollment is expected since the very first day schools open. This will be obtained unless the parents are properly notified. This notification should be made by means of leaflets, posters, etc., which should be placed in conspicuous places in all the barrios. Try to get the cooperation of the "comisarios", the school committees, the police, and other authorities. It is essential for the success of the rural schools that each should have a complete enrollment the first week.

The following will be the minimum enrollment which will be accepted by the Department in rural schools during the coming year:

35 children in single session schools;
50 children in schools organized on double enrollment.

This regulation should be carried into practice without exception.

Supervisors are recommended to make a careful study of the probable enrollment of each of the rural schools under their supervision and to take the necessary steps to close or move to other barrios those schools not having a sufficient enrollment.

Under no circumstances children less than six years of age should be admitted to school.

Very truly yours,

(SIGNED) JUAN B. HUYKE.